

Instructions for Authors

Social Change Review

1. Aims and Scope

Social Change Review publishes peer-reviewed scholarly work that engages with the dynamics of social transformation from interdisciplinary perspectives. The journal welcomes submissions from researchers, academics, and practitioners working across the social sciences and humanities.

1.1 Types of documents accepted

The journal accepts the following types of submissions:

- Research articles — original empirical or theoretical contributions (8,000–10,000 words, including references).
- Review articles — systematic or narrative reviews of an established body of literature (up to 10,000 words).
- Theoretical essays — conceptual or methodological contributions (8,000–10,000 words).
- Short communications — concise reports of preliminary findings or critical commentary (2,000–3,500 words).
- Book reviews — critical assessments of recently published academic works (800–1,500 words).

All submissions must be in English. Manuscripts that have been previously published, or that are currently under review elsewhere, will not be considered.

2. Manuscript Preparation

2.1 Submission

Manuscripts should be submitted as email attachments to: scr[at]socialchangereview[dot]ro

2.2 Structure and sections

We recommend organising the manuscript of a research article with the following main headings, in this order:

- Introduction
- Theoretical Framework
- Methods
- Analysis and Results
- Discussion
- Conclusions
- Acknowledgements
- References

2.3 Title page

The title page must include the following, in the order listed:

- Full title of the manuscript.
- Authors' full names.
- Authors' scientific degree and institutional affiliations, including city and country.
- Name and full contact details of the corresponding author (postal address, email address, and telephone number).

2.4 Abstract page

The abstract must not exceed 250 words. It should state the main objectives and scope of the study, the methodology employed, the core findings, and the practical implications or innovations.

Keywords: Up to five keywords should be listed below the abstract, arranged in alphabetical order.

2.5 Article length

Manuscripts should be approximately 8,000–10,000 words in length, including the references section. Submissions that substantially exceed this limit will not be considered for review.

3. Formatting Requirements

3.1 File format and typography

Manuscripts must be submitted as *.docx or *.odt files, formatted as follows:

- Font: Arial, 11 pt

- Line spacing: single-spaced
- Page size: B5
- All margins: 2 cm

3.2 Headings

Use a maximum of three heading levels. Headings should be numbered (e.g., 1., 1.1, 1.1.1) and styled consistently throughout the manuscript. Do not use bold or italics within running text for emphasis.

3.3 Footnotes

The use of footnotes should be kept to a minimum and used only where strictly necessary. Footnotes must be formatted in Times New Roman, 10 pt, single-spaced.

3.4 Figures, tables, and diagrams

All figures, tables, and diagrams must be numbered sequentially and submitted separately in *.jpg or *.tif format at a minimum resolution of 300 dpi. The manuscript must indicate clearly where each item should be inserted (e.g., [Insert Figure 1 here]).

All images must be submitted in grayscale. Ensure that different shades of gray remain visually distinguishable in print.

Captions for figures and tables should appear directly below the respective item and follow this format: Figure 1. [Description]. / Table 1. [Description].

3.5 Language and style

Manuscripts must be written in English. Authors whose first language is not English are strongly encouraged to have their manuscript reviewed by a native English speaker before submission. The editors reserve the right to return manuscripts for language revision prior to peer review.

3.6 Final Formatting and Accessibility: Upon acceptance of the article, authors are responsible for aligning the text with the formatting specifications outlined in the journal's guidelines. All layout modifications specific to our standards must be applied prior to final publication. Additionally, the final manuscript must comply with mandatory accessibility standards: organizing the text using hierarchical heading styles (Heading 1, 2, 3), adding alternative text (Alt Text) for all visual elements, and using simple, clearly structured tables

with no merged cells (no multiple merges) and a properly marked header row. The excessive use of all caps or italics must also be avoided.

3. Formatting Requirements

3.1 File format and typography

Manuscripts must be submitted as *.docx or *.odt files, formatted as follows:

- Font: Arial, 11 pt– Line spacing: 1.25
- Page size: B5
- All margins: 2 cm

3.2 Headings

Use a maximum of three heading levels. Headings should be numbered (e.g., 1., 1.1, 1.1.1) and styled consistently throughout the manuscript using Microsoft Word/OpenOffice built-in heading styles. Do not use bold or italics within running text for emphasis.

3.3 Footnotes

The use of footnotes should be kept to a minimum and used only where strictly necessary. Footnotes must be formatted in Arial, 9 pt, single-spaced.

3.4 Figures, tables, and diagrams

All figures and diagrams must be numbered sequentially and submitted separately in *.jpg or *.tif format at a minimum resolution of 300 dpi. The manuscript must indicate clearly where each item should be inserted (e.g., [Insert Figure 1 here]). All images must be submitted in grayscale. Ensure that different shades of gray remain visually distinguishable in print.

Tables must not be submitted as images; they must be embedded directly within the manuscript text as editable tables to ensure digital accessibility.

Captions for figures and tables should appear directly below the respective item and follow this format: Figure 1. [Description]. / Table 1. [Description].

3.5 Language and style

Manuscripts must be written in English. Authors whose first language is not English are strongly encouraged to have their manuscript reviewed by a native English speaker before submission. The editors reserve the right to return manuscripts for language revision prior to peer review.

3.6 Final Formatting and Accessibility

Upon acceptance of the article, authors are responsible for aligning the text with the formatting specifications outlined in the journal's guidelines. All layout modifications specific to our standards must be applied prior to final publication. Additionally, the final manuscript must comply with mandatory accessibility standards: organizing the text using hierarchical heading styles (Heading 1, 2, 3), adding alternative text (Alt Text) for all visual elements, and using simple, clearly structured tables with no merged cells (no multiple merges) and a properly marked header row. The excessive use of all caps or italics must also be avoided.

4. Citations and References

Citations and references must follow the **Chicago Manual of Style, 17th edition, Author-Date format**. In-text citations should appear in parentheses and include the author's surname, year of publication, and page number where applicable (e.g., Smith 2020, 45).

The reference list should appear at the end of the manuscript, ordered alphabetically by the first author's surname. All sources cited in the text must appear in the reference list and vice versa.

Examples:

- Book: Smith, John. 2020. *Social Transformation in the 21st Century*. Oxford: Oxford University Press.
- Journal article: Doe, Jane, and Maria Ionescu. 2019. "Rethinking Social Change." *Social Change Review* 17 (2): 45–68.
- Chapter in edited volume: Brown, Alan. 2021. "Structures of Inequality." In *Global Perspectives on Change*, edited by Sarah Lee, 112–134. London: Routledge.

5. Required Attachments

All submissions must include the following documents alongside the manuscript:

- **Cover letter** — addressed to the Editor, briefly describing the manuscript's topic, main contribution, and confirming that the submission has not been previously published and is not under review elsewhere.
- **Author contribution statement** — specifying each author's role (e.g., conceptualisation, data collection, writing, revision).
- **Conflict of interest declaration** — disclosing any financial or personal relationships that could have influenced the work. If there are no conflicts to declare, this must be explicitly stated.
- **Ethics statement** — where applicable, confirming institutional ethics committee approval and informed consent.
- **Data availability statement** — indicating whether the data underlying the findings are available, and if so, where and under what conditions.
- **Copyright permissions** — where the manuscript reproduces copyrighted figures or materials, written permission from the rights holder must be included.

No manuscript templates are available. Authors should prepare their submissions directly according to the formatting requirements set out in Section 3.

6. Permissions

The corresponding author is responsible for obtaining written permission to reproduce any copyrighted figures, tables, or other materials included in the manuscript. Proof of permission must be submitted alongside the manuscript.

7. After Acceptance

Upon final acceptance, the corresponding author will receive a proof for review. Authors are asked to check proofs carefully for typographical or formatting errors. Substantial changes to content at the proof stage are not permitted.

There are no article processing fees, submission fees, or any other charges for authors. Publication in Social Change Review is free of charge.

Social Change Review is published by the **Lucian Blaga University of Sibiu**, Sibiu, Romania, in partnership with **Paradigm Publishing Services**.

For queries, contact the editorial office at: [scr\[at\]socialchangereview\[dot\]ro](mailto:scr[at]socialchangereview[dot]ro)